

**TEMPLE UNIVERSITY
PETTY CASH VOUCHER**

| <i>DESCRIPTION</i> | <i>ACCOUNT KEY</i> | | | | <i>AMOUNT</i> |
|----------------------------------------------|--------------------------|----------------|-------------------------------------------------------------------------------------------------------|---------------------------|---------------------|
| | CORP | ACCOUNT | CENTER | SUBLEDGER | |
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| PAY FROM PETTY CASH _____/100 DOLLARS | | | | | <i>TOTAL AMOUNT</i> |
| DEPARTMENT | APPROVAL DEPARTMENT HEAD | | DATE | APPROVAL BUDGET UNIT HEAD | DATE |
| RECEIPT | REIMBURSED BY | | <i>I hereby acknowledge reimbursement of monies expended by me on behalf of Temple University</i> | | |
| | AMOUNT | TUid | SIGNATURE | | DATE |

Revised 08/02/2005